



INSTRUCTIONS FOR ANNUAL TRAFFIC STOPS REPORT TO THE AG'S OFFICE

- 1 Total number of traffic stops:** This number will reflect the total number of vehicles stopped by officers in your agency for alleged motor vehicle violations — moving, equipment or license — for the period Jan. 1, 2002, to Dec. 31, 2002. This total does not include stops made for other reasons.
- 2 Traffic violation(s) resulting in stop:** For all stops made, indicate number of stops resulting from:
☐ Moving violations ☐ Equipment violations
☐ License violations
(The sum of the responses in this category must equal or exceed the figure placed above in Question 1.)
- 3 Categories of "moving" violations:** For all instances where a "moving" violation resulted in the stop, indicate the category violation(s). If no category applies to the violation, use "Other."
- 4 Result(s) of traffic stops:** For all stops made, indicate number of stops resulting in:
☐ Citations ☐ Warnings ☐ No action
- 5 Race/minority of drivers stopped:** For all stops made, indicate number of drivers stopped in each NCIC category:
☐ White ☐ Black/African-American
☐ Hispanic/Latino ☐ American Indian/Alaska Native
☐ Asian ☐ Other/unknown
- 6 Age of drivers stopped:** For all stops made, indicate number of drivers stopped in each age group:
☐ Under 18 ☐ 18-29 ☐ 30-39 ☐ 40 or above
- 7 Gender of drivers stopped:** For all stops made, indicate number of drivers stopped in each category:
☐ Male ☐ Female
- 8 Location of traffic stops:** For all stops made, indicate number of stops made at each location:
☐ Interstate highway ☐ U.S. highway ☐ State highway
☐ County road ☐ City street ☐ Other
Location is where the officer saw the alleged violation and signaled the driver to stop, **not** where the driver finally stopped.
- 9 Traffic stops resulting in searches:** For all stops made, indicate total number of searches (excluding passenger-only searches), along with number of:
☐ Driver searches ☐ Property searches
☐ Searches of driver and property
(The sum of these three responses in this category **must equal** the "total stops involving searches" response.)
- 10 Probable cause/authority for search:** For all searches made, indicate number of searches based on:
☐ Consent ☐ Drug or alcohol odor
☐ Incident to arrest ☐ Plain view contraband
☐ Reasonable suspicion that individual may possess a weapon (Terry Stop) ☐ Inventory
☐ Drug dog alert
☐ Other
One or more categories may apply. (Example: the basis for a search may include a drug odor and a drug dog alert.)
- 11 Duration of search:** Indicate the number of searches lasting:
☐ 0-15 minutes ☐ 16-30 minutes ☐ 31 minutes or more
The duration of a search means the amount of time needed to conduct any and all searches described in Question 9.
- 12 Traffic stops leading to discovery of contraband:** Indicate number of stops in which contraband was discovered.
- 13 Type of contraband discovered:** Indicate number of times each type of contraband was discovered:
☐ Drugs/alcohol/paraphernalia ☐ Currency
☐ Weapon ☐ Stolen property ☐ Other
- 14 Total number of drivers arrested:** Indicate number of arrests made during a stop or search.
- 15 Crime/violation alleged as result of arrests:** For all arrests made, indicate number of times each crime or violation was alleged:
☐ Outstanding warrant ☐ Drug violation ☐ DWI/BAC
☐ Resisting arrest ☐ Property crime ☐ Other
☐ Traffic violation ☐ Offense against person
Each arrest may result in **more than one alleged crime/violation.**

Place a check mark in the box located above the signature block if your agency **contracted** to conduct stops on behalf of any other agencies, and attach a list of those agencies.

Breakout of Annual Traffic Stops Report by Race/Minority Status

The Traffic Stop Reports by Race/Minority Status provide the same information as the Annual Traffic Stops Report but is broken down by group:

- ☐ White ☐ Black/African-American
☐ Hispanic/Latino ☐ American Indian/Alaska Native
☐ Asian ☐ Other/unknown

The total number of stops for each race/minority status should **equal** the number of traffic stops reported by the agency on the Annual Traffic Stops Report.